**2020-21 Season Consent Form**

**NOTES FOR PARENTS/GUARDIANS & PLAYERS**

**Club Fees**

**These fees are to cover insurance, kit and match fees.**

The full price of signing on for the 2020/21 season is £145 plus a minimum of one hour a month of voluntary time given to

the Club.

The fee must be paid when signing on either as a single payment of £145 OR a payment of £45 plus £10.00 per month from July to April (inc) via a standing order to be set up by the bill payer, although this may vary for players who sign on during the season.

**COVID-19 – Depending on when the season starts the cost for the season may be subject to change and this will be reflected on your invoice, once issued.**

A new Standing Order set up is required each season.

There are two training sessions per week and girls are expected to attend both if possible.

***There are no fee reductions. Cheques must be made payable to “Bedford Ladies & Girls FC”***

Please complete this form, and either

* Pay £45 by cheque, cash or transfer and set up the standing order of £10.00 per month from 01 July 2020 to 01 April 2021 inc
* Or pay the full annual fees of £145 by cheque, cash or transfer

ALL MONEY TRANSFERS MUST USE THE PLAYER’S/PLAYERS’ NAME(S) AS THE TRANFER REFERENCE

***Whichever way payment is made it is to cover the whole season and therefore if a player leaves after 3 months then the whole amount is still to be paid.***

**Any player wishing to leave the Club during the season MUST inform The Club Secretary in writing and cc the Club Treasurer or it will be considered that the player is still part of the Club.**

**When leaving the Club Players must ensure that all payments have been made in full and that all kit and equipment belonging to the Club has been returned. Failure to do this will mean that clearance to play elsewhere will not be granted and/or the Player will be suspended from playing Football. The player or their parent(s)/guardian(s) will be charged and invoiced for any items not returned.**

Football is a commitment and therefore it is expected that all players will be available to play in matches on every match day throughout the season unless written notice of at least two weeks is given.

**Registering the Player Via WGS**

A passport sized photograph is required as well as a form of ID, a Passport or a birth certificate (copies or photographs accepted). Existing players only need to send a photo if you have not sent one in the last 2 years or if the player has changed dramatically since the last season.

**Medical Conditions**

The Parent(s)/Guardian(s) of any u18 player with any medical condition which requires any medication is responsible for letting the Club know. The Parent(s)/Guardian(s) must also ensure that they are on hand at training and matches to administer that medication should it be required with the exception of Asthma sufferers, see below.

In the case of asthma, parent(s)/guardian(s) must give the player’s coach a clearly named spare inhaler complete with in date medication in a resealable plastic bag. This will be kept in the coaches medibag in case a player ever forgets to bring her inhaler.

**Child Welfare**

If you suspect your child is being bullied by anyone at the Club or has any welfare issues which you would like to discuss then please contact the Club Child Welfare Officer as follows;

Annette Harrison, mobile: 07970 650 573, email: [Annette@Bedfordladies-girlsfc.org](mailto:Annette@Bedfordladies-girlsfc.org)

**Code of Conduct**

By signing on all players and their parents/guardians must abide by our Code of Conduct. The Full Code of Conduct can be accessed via the Club website at [www.bedfordladies-girlsfc.org](http://www.bedfordladies-girlsfc.org). Anyone requiring a paper copy please contact the Club Secretary, Annette Harrison.

The Parental part of the Code is as follows

* Should not use or tolerate inappropriate language
* Should ensure their children are appropriately equipped
* Make the coach aware of changes to routine and if a player is unable to train or play
* Should be responsible for organising the drop off and pick up of their children at the specified venue and time arranged. A responsible adult must come and collect their child(ren in person at the end of each training session OR provide a signed and dated letter giving permission for their child to make their own way to and from training.
* Show due respect to opposing supporters, match officials, coaches and players
* Show due respect to fellow supporters, match officials, coaches and players
* Be supportive of the club, the team and coach, win, lose or draw
* Make the coach or club official aware if any issue arises that may affect their child or the club in general
* Promote fair play, sportsmanship and set a positive example to others
* Give priority to the interests of the team over individual interests

**PHOTOGRAPHY**

All members of the Club accept that from time to time photographs, videos etc may be taken of players and their families and friends to be used for promotional and/or training purposes.

**Anyone objecting to having their or their child(s)/children(s) photograph taken and/or being filmed must inform the Club in writing. By signing this you are agreeing that your child can be photographed by the Club for advertising and news purposes.**

**COMPLAINTS PROCEDURE**

In the event that any member of the club feels that he or she has suffered discrimination in any way or that the club’s Policies, Rules or Codes of Conduct have been broken, they should follow the procedures here.

1. They should report the matter in writing to the Club Secretary or another member of the Club.

Annette Harrison – Club Secretary/CWO

Jill Upton – Chairperson/Treasurer

Kathryn Martin-Harris - Trustee

Martin Trinder - Trustee

John Frost – Head of Youth Football

Simon Henry – Head of Senior Football

The report should include:

* details of what, when and where the occurrence took place;
* any witness statement and names;
* names of any others who have been treated in a similar way;
* details of any former complaints made about the incident, date, when and to whom;
* a preference for a solution to the incident.

2. The Club’s Management Committee will sit for any hearings that are required.

3. The Club’s Management Committee will have the power to:

* warn as to future conduct;
* suspend from the Club;
* remove from the Club any person found to have broken the Club’s Policies and/or Codes of Conduct.

If the complaint is regarding the Club’s Management Committee, the complainant has the right to report it to the relevant County FA.

**GDPR**

Please refer to Club website for ’Privacy Statement Policy’ for details, [www.bedfordladies-girlsfc.org](http://www.bedfordladies-girlsfc.org)

Name(s).......

Signature(s)..

Consent to our details being kept by Bedford Ladies & Girls FC for the purposes of football for

2020-21 season – Date 