

Risk Assessment

Event or Activity	
Date	Monday and Thursday Evenings & Matches
Time	6pm-9pm, Saturday am and Sunday pm
Location	Allen Park, Bedford

People Affected:	Numbers:
Staff/volunteers	Approx.2 20
Visitors/public	unknown
Children/young people	Approx. 140
Other	Adult players - 30

This risk assessment:	
Completed by:	BLGFC Trustees
Date:	24/3/2021
Reviewed date:	25/4/2021

What are the significant hazards?	Who might be harmed and how?	Control measures	Risk Score			Actions		
			Impact	Probability	I x P	What	Who	When
An infected player, coaches, official or spectator attends training or a match, putting others at risk	Players, coaches, officials, spectators, and the wider community.	<p>Players, coaches, officials and spectators should undertake a self-assessment for any symptoms.</p> <p>No spectators are permitted at any matches. (This may change on 12 April)</p> <p>Only one parent/carer of a youth player can be present at football activities.</p> <p>Supporters, parents, and other spectators should remain socially distanced whilst attending events, following the Government guidance in place:</p> <ul style="list-style-type: none"> You may only meet in a public outdoor place with people you live with, your support bubble (or as part of a childcare bubble), or with one other person. You must stay 2 metres apart from anyone not in your household. You must spread out, ensuring space for officials, coaches and substitutes. 	4	2	8	<p>Self-assessment form distributed to all.</p> <p>Reminders via social media and WhatsApp groups to supporters, parents, and other spectators</p>	Trustees, Coaches, Volunteers, Players, Parents	Ongoing

<p>Training sessions that do not meet FA Covid 19 guidance (24th March 2021)</p>	<p>Players/ Coaches</p> <p>Insufficient space at Allen Park to train safely</p> <p>Training sessions that do not respect social distancing</p> <p>Players/ coaches that do not respect social distancing</p>	<ul style="list-style-type: none"> Planned sessions to ensure that activities respect social distancing. Training areas allocated to specific teams. Specific area for players to leave bag/water bottle. Names on water bottles and hand-gel - no sharing Players reminded of social distancing at the beginning of each session. Players encouraged to not touch the ball with hands (sessions should limit use of throw in's) Goalkeepers should use their own gloves and ensure that these have been thoroughly cleaned before, during and after sessions, along with all other hand hygiene advice Use of bibs should be limited. Players or parents to ensure shoelaces are tied (not by coaches) Hand-Gel available throughout the sessions. Parents asked to maintain social distancing, but should remain in sight of the session. 	<p>4</p>	<p>2</p>	<p>8</p>	<p>Appointment of Covid-19 Officer</p> <p>Details of all participants at training sessions must be recorded and kept for 21 days, if required by test and trace.</p> <p>Pre-booking of places to ensure numbers are manageable,</p> <p>Additional consent form from parent.</p> <p>Instructions for Parents, Players and Coaches.</p> <p>Briefing for coaches</p> <p>Purchase of:</p> <ul style="list-style-type: none"> Anti bac spray Paper towels Sanitiser 	<p>Trustees</p>	<p>Ongoing</p>
<p>Matches that do not meet FA Covid-19 guidance</p>	<p>Players/ Coaches</p> <p>Risk of infection if control measures not respected</p>	<ul style="list-style-type: none"> Pre-match handshake should not happen. Instead players will be asked to hand-sanitise before kick-off; Team talk huddles should not take place. Team talks can take place, as long as social distancing is observed and held outdoors where possible; Warm-ups/cool-downs should always observe social distancing; Coaches, other team staff and substitutes are allowed, but must also always observe social distancing on touchlines/dug-outs. Social-distancing must also be observed during interactions when a substitution is being made; Match preparation meetings by officials should be held by video call; Set plays – free kicks: referees and coaches should encourage players to get on with the game and not unnecessarily prolong set play set-up, such as defensive walls; 	<p>4</p>	<p>2</p>	<p>8</p>	<p>Appointment of Covid-19 Officer</p> <p>Instructions for Parents, Players and Coaches.</p> <p>Briefing for coaches before every fixture.</p> <p>Details of all participants at matches must be recorded and kept for 21 days, if required by test and trace.</p> <p>Non-contact thermometer to check temperatures</p>	<p>Trustees, Coaches, Volunteers, Players, Parents</p>	<p>From Saturday 12/09/20</p>

		<ul style="list-style-type: none"> • Set plays – corners should also be taken promptly to limit prolonged close marking and goal posts should be wiped down before matches, after matches and at half time. • Goal celebrations should be avoided; • Interactions with referees and match assistants should only happen with players observing social distancing; • Youth football coaches are encouraged to limit persistent close proximity of participants during match play (where young participants may be more likely to cluster around the ball) and provide regular hygiene breaks in activity. • Ball transfer - When the ball goes out of play it should not be retrieved by non-participants and should be retrieved using the feet rather than the hands where possible. Where there are breaks in the game, or training, if throw-ins or handling has occurred the ball should be disinfected. • Shouting Players should avoid shouting or raising their voices when facing each other during, before and after games. • Spitting Everyone should refrain from spitting. If you need to sneeze or cough, you are encouraged to do so into a tissue or upper sleeve and advised to avoid touching • Kit Participants should take their kit home to wash it themselves 						
Equipment that might become a source of infection	Players Coaches	<ul style="list-style-type: none"> • Training equipment – cleaned after every session. • Coaches use their own equipment only. • Players do not put any equipment away – responsibility of coaches • Minimise swapping of balls during sessions. • Players encouraged to clean boots before every session 	4	2	8	<p>Instructions for Parents, Players and Coaches.</p> <p>Briefing for coaches</p> <p>Purchase of:</p> <ul style="list-style-type: none"> • Anti bac spray • Paper towels Sanitiser 	Coaches	
Provision of First Aid becoming an infection risk	Players Coaches	<ul style="list-style-type: none"> • Parent/carers should administer First Aid where possible. • First aiders are provided with facemasks and gloves. <p>All coaches should read the updated first aid guidance (24th March 2021)</p> <p>Anyone who is administering any form of treatment, should keep a record of each participant they have come into contact with for NHS test and trace purposes.</p>	4	2	8	<p>Instructions for Parents, Players and Coaches.</p> <p>Briefing for coaches</p> <p>Purchase of:</p> <ul style="list-style-type: none"> • Face Masks • Gloves • Sanitiser 		

Safeguarding procedures are compromised	Players Coaches	<ul style="list-style-type: none"> Rota of coaches to ensure sufficient numbers to meet existing FA requirements and social distancing requirements. 	4	2	8	<p>Completion of rota</p> <p>Briefing for coaches</p>		
Facilities at Allen Park becoming an infection risk	Players Coaches	<ul style="list-style-type: none"> Use of changing rooms is not permitted. Players, match officials and coaches must arrive changed and shower at home. If access to toilets, hot water and soap checked at every session. Managed social distanced queuing system for toilets if available. High contact Hard surfaces – door handles, light switches, etc to be wiped frequently with Antibac spray <p>Outdoor refreshments can not be provided until 12 April at the earliest.</p> <p>Indoor refreshments cannot be provided until 17 May at the earliest.</p>	4	2	8	<p>Nominated person to supervise and clean premises on rota for toilet attendant etc.</p> <p>Additional actions required if kitchen to be used, including:</p> <p>Rota</p> <p>Specific instructions</p> <p>Purchase of safety equipment</p> <p>Purchase of contactless device</p>		
Reputational Risk	Local residents unhappy with football resuming in their local park. Local Authority do not grant permission or express concerns.	<ul style="list-style-type: none"> Consider a return to staggered sessions if numbers need to be minimised at Allen Park. Clear guidance for all parents on the control measures and expectations Prepare extensive risk assessment to provide reassurance that all reasonable measures are being taken. 	4	2	8	<p>Check with Local Authority</p> <p>If necessary:</p> <ul style="list-style-type: none"> Consider alternative training locations. Consider not training at this stage. 		
Legal/technical risks	Players Coaches	<ul style="list-style-type: none"> Insurance policy through FA needs to cover training under new environment. Adults and children should only travel with a member of their household or someone within their 'support bubble'. Please note that separated parents, living in different households and those in 'support bubbles' announced by Government on 10 June 2020, can also car share. 	4	2	8	<p>Check guidance with FA</p> <p>Instructions for Parents, Players and Coaches.</p>		

Key for completing the Risk Score Columns:

Impact		
1	Nil	No risk of injury or disease
2	Slight	Causing minor injury or disease
3	Moderate	Causing injury or disease - > 3 days off work
4	High	Causing death or major injury – defined by RIDDOR
5	Very High	Causing multiple death or widespread destruction

Probability		
1	Highly Unlikely	Not expected to happen even in the event of unexpected circumstances
2	Unlikely	Not expected to occur but could in exceptional circumstances
3	Possible	Additional factors could precipitate an occurrence but unlikely without such factors
4	Likely	Probable to occur at regular and frequent intervals if additional control measures are not taken
5	Very Likely	Virtually certain to occur if additional control measures are not taken

Risk Score (Impact x Probability)		
20 to 25	High	STOP the work / task until additional control measures are implemented. Inform your line manager.
10 to 19	Medium	Action is required to reduce risks. Discuss with your line manager to decide whether additional control measures should be implemented before proceeding with activity.
6 to 9	Low	Record, monitor and review to establish whether additional controls may be required.
1 to 5	Very low	No action required, other than to record and monitor.